

Council on Academic Affairs
Minutes
October 22, 2020

The October 22, 2020 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2 p.m. on blackboard collaborate.

Members Present: Mr. Aydt, Dr. Gronnvoll, Dr. Hung, Dr. Janssen Danyi, Mr. Richards, Dr. Moh'd, Dr. Wilkinson

Members Absent: Dr. Padmaraju, Dr. Ruholl, Dr. Rosenstein

Staff Absent: Provost Gatrell, Dr. Hood, Ms. Hutchison

Guests Present: Dr. Boggs (Business), Ms. Brock (DEN), Interim Associate Dean Cornebise (CLAS), Dr. Dietz (Public Health), Dr. Ding (FDIC), Dr. Gregorich (Music), Dr. Kattenbracker (Kinesiology), Dr. Key (FDIC), Dr. Lewandowski (Geology/Geography), Dr. Viertel (Geology/Geography), Associate Dean Wollan (LCBT)

The meeting was called to order by Chair Danyi at 2:03 p.m.

All members present confirmed their presence and ability to hear the meeting.

I. Approval of the October 8, 2020 CAA Meeting Minutes.

Gronnvoll moved and Moh'd seconded the motion to approve the minutes without revisions.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the September 9, 2020 College of Liberal Arts and Sciences Curriculum Committee Meeting
2. Minutes of the October 5, 2020 Lumpkin College of Business and Technology Curriculum Committee meeting
3. Minutes of the October 12, 2020 College of Education Curriculum Committee meeting

b. Executive Actions:

1. October 8, 2020 memorandum from Interim Associate Dean Cornebise requesting executive action to update the number of credit hours for the B.S. in Neuroscience.
2. October 8, 2020 memorandum from Interim Associate Dean Cornebise requesting executive action to 1) remove GEO 3310, GEO 3415, and GEO 3500 from the Geography: Human Geography Option and the Geography: Environmental/Physical Geography Option in the Environmental/Physical Electives, 2) remove GEO 2300G, GEO 3010, GEO 3310, GEO 3415, and GEO 3500 from the Undergraduate Course Catalog.
3. October 13, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to remove CMN 3610, CMN 3620, CMN 3920, CMN 3952 from the undergraduate course catalog and decouple from cross-listed JOU classes.
4. October 13, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to add JOU 3750 to the elective course lists in the Journalism (B.A.),

- Journalism: Broadcast Journalism (B.A.), Journalism: Public Affairs Reporting (B.A.), Journalism: Sports Media Relations (B.A.) and in the Journalism minor.
5. October 13, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to remove 1) JOU 2001 or CMN 2520" from the list of prerequisites for JOU 3953, 2) remove language regarding cross-listed class (CMN 3953) from course catalogue for JOU 3953.
 6. October 13, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to change prerequisite for JOU 3955 from JOU 3000 to JOU 2101.
 7. October 15, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to revise course description of JOU 4000.
 8. October 15, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to remove JOU 4919 and JOU 4920 from the undergraduate course catalog and decouple from cross-listed CMN classes.
 9. October 15, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to add the "US" (US history) designation to the course description of HIS 3000.
 10. October 15, 2020 memorandum from Interim Associate Dean Mitchell requesting executive action to replace HIS 3500 with HIS 3000 in the course catalog description of the Public History Minor.

c. **Waiver reports:**

None

d. **Grade Appeals:**

None

e. **Committee Reports:**

None

III. Items to be Added to the Agenda:

Richards moved and Gronnvoll seconded to add two items to the agenda.

1. 20-056 B.S in Geology & Geology minor (revised program) & removal of GEO 1320G from course catalogue
2. 20-057 B.A. in Music (revised program)

IV. Items to be Acted Upon:

1. 20-051, PUBH 4775 (new course). The item was opened for discussion and postponed at the Oct. 8 meeting. Dr. Dietz presented the proposal. The proposal was **approved** unanimously with revisions (change of course prefix to PUBH 4375, change of effective date and initial term to Spring 2021, add hybrid/online justification and OCDI training assurance, add finals week).

The following items were added to the agenda on 10/12/19 by the chair with the official meeting cancellation per CAA Bylaw VII.4.d.(6)

2. 20-052 MGT 3830 (revised course). Richards moved and Wilkinson seconded to open agenda item 20-052 for discussion. Dr. Boggs presented the proposal. The proposal was **approved** unanimously with revisions (add header for Part I, revise catalogue description in Part II to match description on coversheet, add college curriculum

- committee approval date and clarify approval dates for department and school).
- 20-053 GEO 3825 (new course). Hung moved and Gronnvoll seconded to open agenda item 20-053 for discussion. Dr. Viertel presented the proposal. The proposal was **approved** unanimously without revisions.
 - 20-054 GEO 3275 (new course). Richards moved and Wilkinson seconded to open agenda item 20-054 for discussion. Dr. Lewandowski presented the proposal. The proposal was **approved** unanimously with revisions (remove minimum grade required for prerequisite course, revise course schedule, correct percentages under part II-8.).
 - 20-055, EIU 4196G (new course). Gronnvoll moved and Richards seconded to open agenda item 20-055 for discussion. Gronnvoll moved and Richards seconded to **postpone the item** and review it again after revisions to learning objectives have been made.

V. Discussion Items:

- Dr. Lu Ding, Instructional Designer/FDIC, shared her presentation titled “Demystify Hybrid Courses.” Dr. Ding clarified and distinguished the terms “hybrid/blended” and “hyflex” classes and shared common design models for hybrid classes (face-to-face driven, online driven, lab rotate, and flex). The Council asked follow-up questions and discussed the information shared.

VI. Other:

- Dr. Danyi informed the Council about two recent communications from faculty senate regarding eligibility criteria for serving on CAA and upcoming discussion about EIU’s grading scheme, which will be shared at the upcoming Council meeting.

VII. Pending:

None.

VIII. Ongoing:

None.

IX. Meeting Adjournment:

Richards moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 3:52 p.m.

Minutes prepared by Dr. Claudia Janssen Danyi, CAA Chair

Recording of the meeting: <https://us-lti.bbcollab.com/recording/09cd500781d44c50a1d449ee3cbfc87b>