

**Council on Academic Affairs**  
**Minutes**  
December 3, 2020

The December 3, 2020 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2 p.m. on blackboard collaborate.

**Members Present:** Mr. Aydt, Dr. Gronnvoll, Dr. Janssen Danyi, Dr. Hung, Mr. Richards, Dr. Moh'd, Dr. Wilkinson, Dr. Rosenstein, Dr. Ruholl

**Members Absent:** Dr. Padmaraju

**Staff Present:** Ms. Hutchison, Ms. Smith

**Staff Absent:** Provost Gatrell, Mr. Jason Hood

**Guests Present:** Ms. Brock (DEN), Interim Associate Dean Cornebise (CLAS), Dr. Gurkin Akalin (School of Business), Dr. Melody Wollan (School of Business)

*The meeting was called to order by Chair Danyi at 2:00 p.m.*

All members present confirmed their presence and ability to hear the meeting.

**I. Approval of the November 12, 2020 CAA Meeting Minutes.**

Ruholl moved and Wilkinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. Minutes of the November 9, 2020 meeting of the College of Education Curriculum Committee.
2. Minutes of the November 11, 2020 meeting of the General Education Committee.
3. Minutes of the November 18, 2020 meeting of the College of Health and Human Services Curriculum Committee.

**b. Executive Actions:**

1. November 12, 2020 memorandum from Dean Ersin requesting executive action to updates prerequisites and notes for NUR 3103, 3303, 3608, 3703, 4108, 4203, 4508, and 4604.
2. November 11, 2020 memorandum from Dean Ersin requesting executive action to remove the \$30 application fee information for the B.S. in Nursing (Traditional Program).
3. November 12, 2020 memorandum from Dean Ersin requesting executive action to update the prerequisites for CDS 2800 and CDS 4350.
4. November 12, 2020 memorandum from Dean Ersin requesting executive action to update the prerequisites and concurrent enrollment requirements for CDS 4690.
5. November 12, 2020 memorandum from Dean Ersin requesting executive action to add an accelerated graduate program option for the MS in Communication Disorders and Sciences.
6. November 19, 2020 memorandum from Interim Associate Dean Cornebise requesting executive action to remove GEO 3530 and GEO 3990 from the undergraduate course catalog.

7. November 19, 2020 memorandum from Interim Associate Dean Cornebise requesting executive action to remove GEO 3530 and GEO 3990 from the Premodern Global Studies Minor.
8. November 8, 2020 memorandum from Dean Cheney to add an accelerated graduate program option for the MS in Talent Development.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**f. Other:**

None

**III. Items to be Added to the Agenda:**

Ruholl moved and Gronnvoll seconded to add 11 items to the agenda.

1. 20-063 CAA Bylaw Amendment
2. 20-064 International Studies (Revised Program)
3. 20-065 Broadcast Meteorology Minor (Revised Minor)
4. 20-066 Earth Sciences (Revised Minor)
5. 20-067 Nursing RN to BSN (Revised Program)
6. 20-068 PUBH 3060 (New Course)
7. 20-069 PUBH 4840 (New Course)
8. 20-070 CDS 3300 (Revised Course)
9. 20-071 Communication Disorders & Sciences (Revised Program)
10. 20-072 Communication Disorders & Sciences (New Minor)
11. 20-073 Virtual Study Abroad, Spring-Fall 2021

**IV. Items to be Acted Upon:**

1. 20-061 Business Analytics Minor (Revised Minor): Wilkinson moved and Richards seconded to open agenda item for discussion. Dr. Akalin presented the proposal. The proposal was **approved** unanimously without revision.
2. 20-062 HTM 2700 (Revised Course): Ruholl moved and Gronnvoll seconded to open agenda item for discussion. Dr. Wilkinson presented the proposal. The proposal was **approved** unanimously without revision.

**V. Discussion Items:**

1. Recommendations from Dr. Lu Ding regarding online/hybrid delivery mode definitions: Dr. Ding recommendations for delivery mode definitions are to leave the hybrid definition as is and add definitions for online synchronous and online asynchronous. Danyi will bring discussion back to a spring meeting after reaching out to the Registrar office and CGS.

**VI. Other:**

1. CR/NC Option Fall 2020: Danyi reported a Credit/No Credit option is offered for the fall; if it shall be offered for the spring semester the Provost prefers a proposal be passed through CAA for approval
2. Upcoming faculty senate grading scheme discussion on 12/8/2020: Danyi encouraged the committee to attend
3. Spring date set as last date for CAA action on items to be added to the undergraduate catalogue was moved from March 10, 2021 to March 11, 2021 so it falls on a CAA meeting date

**VII. Pending:**

None.

**VIII. Ongoing:**

None.

**IX. Meeting Adjournment:**

Gronnvoll moved and Richards seconded the motion to adjourn the meeting. The meeting adjourned at 2:42 p.m.

*Minutes prepared by Cindy Hutchison, Academic Affairs*

Recording of the meeting: <https://us-lti.bbcollab.com/recording/ef85145278884431a9d07e74f8b87ff2>