

Council on Academic Affairs
Minutes
August 22, 2019

The August 22, 2019 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Danyi, Dr. Gronnvoll, Dr. Hung, Ms. Khamisani, Dr. Padmaraju, Dr. Rosenstein, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: None

Staff Present: Assistant Vice President for Academic Affairs, Mr. Jason Hood, Ms. Hutchison

Guests Present: Vice President for Academic Affairs, Dr. Jay Gatrell, Ms. Emilie Bowman (DEN), Dr. Anita Shelton (CLAS), Dr. Chris Mitchell (CLAS), Dr. Michael Cornebise (CLAS), Dr. Mark Kattenbraker (KSR), Dr. Ozlem Ersin (CHHS)

The meeting was called to order by Chair Gronnvoll at 2:02 p.m.

I. Approval of the April 25, 2019 CAA Meeting Minutes.

Ruholl moved and Wilkinson seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum Committee Minutes:

None

b. Executive Actions:

1. April 24, 2019 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to modify the title of BIO 3888G, and modify the course description to reflect the new destination of this study abroad course.
2. April 24, 2019 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to modify BIO 4954 prerequisites from "BIO 3180 or BIO 3950 or permission of instructor" to "BIO 1550G or permission of instructor."
3. April 11, 2019 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to change the course description for MUS 2557G, removing the restriction: "Open to music majors for elective credit only."
4. May 20, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive action to add CMG 4913 to Construction Management electives.
5. May 20, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive action to change the prerequisites for EGT 2324 and EGT 2773.
6. May 20, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive action to add the following courses to the electives list for Engineering Technology: CIT 4183, CMG 4913, EGT 4673, EGT 4803, EGT 4903, TEC 4800.
7. May 20, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive

action to change the course description to allow repeat credit for TEC4970.

8. June 7, 2019 memorandum from Interim Dean Minnis, LCBT, requesting executive action to remove major restriction from OPD 4810.

c. **Waiver reports:**

None

d. **Grade Appeals:**

None

e. **Committee Reports:**

None

III. Items to be Added to the Agenda:

Ruholl moved and Padmaraju seconded to add one item to the agenda.

1. 19-070, Revised CAA Bylaws

IV. Items to be Acted Upon:

None

V. Other:

1. Provost Gatrell introduced Mr. Jason Hood and spoke briefly about proposed Nursing Program. Dean Ersin was also in attendance and responded to questions.
2. Populating the Gen Ed Committee for AY 2019-20: Dr. Gronnvoll requested help in securing interim committee members for a one year term; Dr. Gronnvoll has already secured Dr. Rich Jones and Dr. Tim Taylor; Dr. Throneburg volunteered to send a list of names to Dr. Gronnvoll of potential members.
3. Electronic course proposal launch: Dr. Gronnvoll stated a September 11 training with Nate Atkinson is scheduled.
4. CAA representation on International Education Council: Dr. Janssen Danyi volunteered to serve.

VI. Pending:

None

VII. Ongoing:

None

VIII. Meeting Adjournment:

Aydt moved and Ruholl seconded the motion to adjourn the meeting. The meeting adjourned at 2:44 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs