

Present: Rodney, Peter, Kate, Erica, Erin

1. Rodney passed around a draft of both the outstanding graduate and outstanding faculty mentor award. Both forms will be sent to individual departments.
2. Budget: We would like to have as much money to spend as possible. That being said, a number of possibilities and issues were discussed.
 - a. Catering costs approx. \$800 and the Graduate Scholar runs between \$1300-\$1400. We are hoping to get the graduate school to help with the costs of the magazine so we have a bit more to spend.
 - b. We hope to get advertising from all the donors to Expo events on the back of the T-shirt. We are only making one general T-Shirt. This money would go directly into the GSAC account.
 - c. We would like to sell raffle tickets at each event. We discussed giving each person at the event one free ticket and then letting students buy any additional tickets they wanted. Mini-prizes would be drawn at the social at the end of the week.
 - d. Kate is making a brochure to hand out to the establishments we ask for donations. Once we start receiving donations, we'll make a list of all the visits made so that we don't repeat our efforts unnecessarily.
3. Casino night: We narrowed down the games to poker, blackjack, and roulette due to the cost of the equipment we would have to rent. Peter is checking with the Office of Student Life and the Student Activities Office to see what sort of game equipment they have.
4. Poster Awards: Baskets of things from the EIU Bookstore
5. Library display was discussed briefly. We will continue discussion at the next meeting
6. Also requiring further discussion: Career service workshops, plans for mixer, department showcases.