

## FEDERAL WORK STUDY JOB DESCRIPTION

**DEPARTMENT:** Women's, Gender, and Sexuality Studies  
**POSITION:** Women's Resource Center (WRC) worker  
**SUPERVISOR(S):** Jeannie Ludlow  
**PURPOSE / ROLE:** WRC staff  
**QUALIFICATIONS:** Self-directed and -motivated; willing to share ideas and to work to make changes in the WRC; collaborative.  
**CONTRACT DATE:** FALL/SPRING SEMESTER FOR CURRENT ACADEMIC YEAR  
**RATE OF PAY:** STATE MINIMUM WAGE  
**SCHEDULE:** VARIES TO ACCOMMODATE STUDENT'S CLASS SCHEDULE

### DUTIES AND RESPONSIBILITIES:

Keep WRC clean, organized, and open to the public; provide social media support for the WRC and WGS program; help organize WRC library and materials.

18/16/2023