

**International Education Council**  
**Meeting Minutes**  
**November 3, 2017**  
**Blair Hall Third Floor Conference 3108**

**Members present:** Dr. Rick Anderson, Dr. Julie Dietz, Dr. Christiane Eydt- Beebe, Dr. Barry Kronenfeld, Dr. Jinhee Lee, Dr. Mei-Ling Li, Daniele Nardi, Dr. Catherine Polydore, and Dr. Tina Wang

**Members absent-** Ms. Hawah Abdulrasaq-Coker, and Ms. Jessica French, and Dr. Nichole Hugo

**Ex-officio present** Ms. Echarial Gaines, Dr. Ryan Hendrickson, Dr. Kurt Olausen, and Mr. Matthew Walters

**Ex-officio absent:** Dr. Newton Key, and Ms. Sara Schmidt

**Guests present:** Ms. Paisley Adams, Ms. Lauren Schuberth, and Ms. Krishna Thomas

**I. Approval of the Minutes**

- a. Dr. Daniele Nardi went over the minutes of October, 6. Minutes were approved with no revisions.

**II. Committee Assignments**

- a. There are three committees operated within IEC: the International Student Scholarship Committee, the Study Abroad Committee, and the Special Projects Committee. The council reviewed the 2017-2018 members which are as follows:
  - i. **International Student Scholarship Committee**
    1. Members: Dr. Dietz, Dr. Hugo, Dr. Lee, Dr. Li Dr. Nardi,
  - ii. **Study Abroad Committee**
    1. Members: Dr. Anderson, Dr. Eydt- Beebe, Dr. Polydore, and Dr. Wang.
  - iii. **Special Projects Committee**
    1. Members: Dr. Polydore, and Ms. Lauren Schuberth

**III. Study Abroad: Dr. Kurt Olausen**

- a. **Enrollment/ Spring Semester/ Preliminary**
  - i. At this current time, 12 students will be studying abroad. This number is a bit lower than last year. The spring break numbers for 2018 are, Guatemala 11 and Quebec 7. There is one student who has an interest in going to Ecuador.
- b. **Spring Scholarship Awards**
  - i. Dr. Kurt Olausen thanks the scholarship committee for their assistance in the decision process. 6 students received scholarships.

**c. Outreach Activities**

- i. The office had done numerous amount of outreach programs. The staff members in the office have spoken to students in the University Foundations course, and education courses.
- ii. Cultural Table in the office has been a great asset to the office. It's a good way to get more students excited about going abroad, and learning a new culture. The table for this month is Dia de Los Muertos. Next month will be Ghana.

**V. International Students and Scholars: Mr. Matthew Walters**

**a) Admissions and Recruitment**

- i. Ms. Krishna Thomas stated that currently they have 445 Applications, 179 admitted students, and 106 incomplete files. All 27 of the applicants vary in

programs. The office is narrowing the numbers of student orientation. Currently, 76 students have confirmed they are attending Eastern. Ms. Brenda Cuellar is now in Colombia to recruit more students.

**b) International Education Week**

**iii.** Global Cultural Night.

**iv.** Dr. Polydore gave more information about the Immigration Panel. She stated it will be a good way for students to share their stories. There will be panel later on that week. Dr. Kurt Olausen stated that there will be a skype session with the Peace Corps. There will be an Ambassador for the Peace Corps in attendance to give students more information. The Language Company will be putting on events for International Week.

**c) Scholarships**

**v.** OISS mission is to manage the number of applicants applying for scholarships.

**d) TLC Update**

**vi.** They will have another Intern from Adult Education second semester.

**e) AIS Update**

**vi.** The organization is getting everything together for International Education Week. The president will send an email about International Week.

**XII. Dean's Report: Dr. Ryan Hendrickson**

**i. Staff Update-**

**j.** OISS position, we need more assistance in the office to help with admissions. Dr. Hendrickson thanks Krishna for her hard work for International Week.

**Items Pending**

A) None

**ANNOUNCEMENT OF THE NEXT MEETING  
December 8, 2017  
Blair Hall Conference Room 3108**